

2018 ARTISAN & MIX VENDOR APPLICATION



The Sustainable Nantucket Farmers & Artisans Market
PO Box 1244
Nantucket, MA 02554

OUR PHYSICAL ADDRESS IS: 14 FEDERAL ST. 2ND FL

Sustainable Nantucket

Phone: 508.228.3399

Market Manager:

Yeshe Palmo

Email:

Market@sustainablenantucket.org

MISSION: Sustainable Nantucket is cultivating a healthy Nantucket by building a more locally-based and self-reliant food system, and a strong island economy. The Market is designed to support Nantucket's traditional industry of agriculture and to help sustain cottage industry.

ALL ITEMS ARE REQUIRED TO BE MADE OR GROWN ON NANTUCKET.

Today's Date: _____

Type of Business: **Please check one. Definitions can be found in Handbook.**

Artisan _____ Mix _____ Junior _____

Business Name:

Contact Name(s):

Location of Business:

Mailing Address: _____

Town: _____ Zip: _____

Day Phone: _____ Cell Phone: _____

Email: _____

Alternative Email: _____

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Please circle: Are you a **year-round** or a **seasonal resident** of Nantucket?

Renters: please include 2 forms of proof of residence with application; **Homeowners:** include 1 proof along with verifiable island address of home. Applicable documents include current drivers license and either current utility bill or current lease agreement.

Please circle: If seasonal, are you a homeowner or renter?

Landlord name & phone: _____

If seasonal, what dates are you on-island? _____

Off island address: _____

Brief product(s) description: Please explain from where you obtain your materials and what part of the process is MADE ON NANTUCKET. If you are a mixed vendor, please state the percentage of each type of item and include a description and photos of all proposed products. Please attach separate sheet if needed:

PHOTOS Are REQUIRED: Please email or include 2-3 photographs/copies showing examples of items to be sold. On the back of the application or on additional paper, please include a **detailed description** of the various hand-crafted items intended to be sold at the Market, for review by the Market Committee. Photos will be returned either by vendor office pick up, or if *Self Addressed Stamped Envelope* is enclosed in application.

Fees – Please make all checks payable to Sustainable Nantucket

There are two fees to participate in the Market: *Annual Application Fee* (\$150, \$175 or \$85), due with application and *Weekly Selling Fee*, due each week. (See amounts on next page).

Early Registration Applications (eligible for lottery for Nantucket Grown vendor profiles) must be received by **February 23**.

Before May 2: Annual Application Fee (\$150) must be paid in advance and enclosed with this Application. This fee is non-transferable and non-refundable once you are confirmed to participate in the market. **If you are not accepted into the Market, your Annual Fee will be returned.**

After May 2: For applications submitted and accepted after May 2nd, **Annual Fee increases to \$175.00** Space cannot be guaranteed.

After August 15: Applications submitted after August 15th, **Annual Fee is \$85.00.**

The Market Review Committee reviews all applications. The Market Manager will contact you to confirm your acceptance into the Market.

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MIXED VENDOR WITH FOOD

In order to further the mission of the organization and the Farmers & Artisans Market --which is to support a strong local food economy, and support cottage industry on the island-- Sustainable Nantucket is establishing the **ultimate goal** that all value-added food products sold at our Market will contain as many ingredients as possible from Nantucket. In other words: IF value-added food products that are being sold at the Market contain ingredients which COULD be sourced here on the island --then those ingredients SHOULD be obtained from on-island growers and harvesters.

We would like to move toward this goal by requiring that, as of 2017, **all value-added or mixed vendors must carry a minimum of at least one value-added food product verified by SN to contain ingredients sourced on the island.**

Please list which products you are prepared to commit to selling in 2018, that contain at least one ingredient grown or produced on Nantucket. For each product listed, please identify both the Nantucket grown ingredient(s) AND the island farm(s) you have approached regarding sourcing those ingredients in 2018.

Product	Nantucket Grown Ingredient(s)	Local Source (grower, beekeeper, farm, etc.)
<i>Example:</i> Cranberry honey ginger scone	<ol style="list-style-type: none"> 1. organic cranberries 2. honey 3. ginger 	<ol style="list-style-type: none"> 1. Nantucket Conservation Foundation 2. Eat Fire Apiary 3. Fields of Ambrosia

OPTIONAL: Become a NantucketGrown Member!

My NantucketGrown application is attached. I am applying for the NantucketGrown brand:

Gold Level _____ (5-6 products with locally-sourced ingredients)

Silver Level _____ (3-4 products with locally-sourced ingredients)

Bronze Level _____ (1-2 products with locally-sourced ingredients)

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Licenses/ Permits / Insurance - Please **attach** copies of any necessary documents such as **Health Department Certification, Sales Tax Certificate and Product and General Liability Insurance Certificate.**

Residential Status – Renters please include 2 forms of proof of island residence with application; Homeowners include 1 proof along with verifiable island address of home.

Selling Days – Please indicate which Saturdays you prefer to sell: (minimum of 3 days required, except for juniors). **Please note that on the July 4th weekend, the Market moves to East Chestnut Street and is open an extra hour, from 9:00AM to 2:00PM.**

I wish to sell at a total of _____ Saturdays this Market season:

June 9____ June 16____ June 23____ June 30____ July 7____

July 14____ July 21____ July 28____ Aug. 4____ Aug. 11____ Aug. 18____

Aug. 25____ Sept. 1____ Sept. 8____ Sept. 15____ Sept. 22____

Sept. 29____ Oct. 6____ Oct. 13____

Vendor Assistance at the Market:

Please indicate your availability and the Market Manager will schedule you to assist for **One Day** that works best according to the schedule. If you would like to assist **more than One Day, please indicate.** Assistance involves lifting and carrying road blockades, signs, garbage bins, and tents, and takes about 45 minutes.

I am available to assist on one of these 5 Market days:

(write an "S" for SET UP or a "B" for BREAKDOWN)

June 9____ June 16____ June 23____ June 30____ July 7____

July 14____ July 21____ July 28____ Aug. 4____ Aug. 11____ Aug. 18____

Aug. 25____ Sept. 1____ Sept. 8____ Sept. 15____ Sept. 22____

Sept. 29____ Oct. 6____ Oct. 13____

- I wish to help the Market with set up or breakdown more than once, for a total of _____ Saturdays this Market season.

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REQUIRED – Read & Sign - Indemnification:

The undersigned applicant vendor shall indemnify, defend and hold harmless the Sustainable Nantucket Farmers & Artisans Market, Nantucket Sustainable Development Corporation (d/b/a Sustainable Nantucket) and its Board of Directors, employees, representatives, agents and volunteers from and against any and all liability, claims, demands, losses, damages, levies and causes of action or suits of any nature whatsoever arising out of or related to vendors' activities in connection with the Sustainable Nantucket Farmers & Artisans Market.

SIGNATURE _____ DATE _____

REQUIRED – Read & Sign - Termination / Release of Claims:

Should a vendor at any time occupy the premises in a manner contrary to the rules of the Market, or otherwise conduct its activities in any manner that is hazardous or offensive to the public or other vendors, then, upon request of the Market Officials, vendor shall immediately cease such conduct and shall conform to the Rules of the Market. Failure to do so shall be cause to revoke this agreement. Market Officials may immediately revoke this agreement and direct vendor to vacate the premises immediately. Upon failure to so vacate, the Market Officials are authorized to remove all property of the vendor from the premises at the vendor's expense. In the event of such removal, vendor, by its signature below hereby expressly waives and releases any and all claims for liability and/or damages of any nature whatsoever against the Sustainable Nantucket Farmers & Artisans Market, Nantucket Sustainable Development Corporation (d/b/a Sustainable Nantucket) and its Board of Directors, employees, representatives, agents and volunteers.

SIGNATURE _____ DATE _____

REQUIRED – Read & Sign - Handbook & Guidelines & Code of Conduct:

I have read the Market Handbook (available at www.sustainablenantucket.org). My signature below indicates that I shall abide by all the policies and procedures of the Sustainable Nantucket Farmers & Artisans Market, including without limitation those regarding set up and take down of the Market, sales and safety procedures and cancellation policies.

SIGNATURE _____ DATE _____

REQUIRED – Read & Initial – Key Components of Handbook:

1. I have read and understand the Cancellation Policy. _____
2. I confirm that my products are made/grown on Nantucket. _____
3. I understand that I am not guaranteed an assigned Market space. _____
4. I understand that I am not guaranteed all my requested Market days. _____

OPTIONAL - The following is an optional membership information & photo release:

I hereby grant the Sustainable Nantucket Farmers & Artisans Market permission to publish my name and business name, address, phone number and/or photos in a Market publication to be shared with other market members and promotion.

SIGNATURE _____ DATE _____

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Verification of Insurance: Please Check One:

- I confirm and have provided proof that I hold a 1 million dollar per occurrence **product and general liability insurance** and have named SUSTAINABLE NANTUCKET AS AN ADDITIONAL INSURED. **I have provided a copy of all current, applicable insurance certificates within this application.**
- I currently do not hold insurance, but if accepted into the Market will provide proof of appropriate required insurance **before May 25.**

Date _____ Signature _____

The Market reserves the right to inspect all products and retains the right to reject products if they do not meet the standards outlined in the Market Handbook. The Market Committee reserves the right to visit farms, studios, or location where items are grown or made to ensure they are made on Nantucket. Sustainable Nantucket reserves the right to cancel a Market at any time.

